

### Criterion C: Project schedule

Date	Action	Details	Comments and follow up	Date completed	Criterion
6 Dec	Teacher introduced the project	I wasn't in school this day, so I asked a friend for explanation	I found myself a bit confused so I had to ask my teacher	6 Dec	A
14 Jan	Initial proposal submitted	After discussion with my ITGS teacher my ideas were approved	Make an appointment to talk to Luis	18 Jan	A
6 Feb	Interview with client	Luis mentioned he wanted to advertise his business and this may need an IT solution	Carry out some research to decide what techniques would be useful to meet Luis' requirements	6 Feb	A
7 Feb	Work on feasibility and analysis started	I worked on the requirements the website needed to have	I referred back to the initial interview I had with my client to think about the requirements	14 March	B
2 May	Teacher introduced criteria D	He explained what Criteria D was and we started working on it	Designing the product involved a lot more detail than I thought it would	10 June	D
9 May	Design the overall layout	I started doing some drafts of the layout		10 May	D
11 May	Consultation with the client on design	I met up with my client and we discussed the payout of the website	I made some changes to the layout, and then asked him for further approval	15 May	D
15 May	Internal design	I made drawings of the design on paper	My client and I discussed the colours that were going to be used throughout	19 May	D
20 May	Consultation with the client on content	I met up with my client and we discussed the level of detail on the autobiography	The changes were made that same day	20 May	D
5 August	Worked on creating the project	Did the actual programming	I spent a lot of time in this, since I had to make sure all the pictures	11 Dec	

			where the correct size and that the hyperlinks all worked		
8 Nov	Changes to Criteria A where made	I needed to go back to add the date of the initial interview	This was part of the feedback given by my teacher	8 December	A
10 Nov	Started Criteria E	Teacher introduced Criteria E	He introduced it to the class 7 Nov, but I wasn't in that day so I started a few days later	5 December	E
11 Nov	Edited Criteria C	Used the feedback my teacher gave me to make some changes to Criteria C	I made the changes my teacher asked me to and added some dates	22 Nov	C
12 Dec	Started Criteria F	Teacher introduced Criteria F and I started working on it	It was easy for me to think about future developments that could be implemented	Jan 9	F
12 Dec	Teacher returned Criteria E	Teacher gave back Criteria E with feedback and I started working on it	I was not satisfied with the grade I received, but started working on the changes given on the feedback to make sure I got full marks for next time	9 Jan	E
16 Jan	Interviewed client for Criteria F	I interviewed my client to get feedback on the development of the project	My client was satisfied with the results of the product	16 Jan	F
	Finalized Product	The product is complete		Jan 18	