

### Criterion C: Project schedule

Date	Action	Details	Comments and follow up	Date completed	Criterion
Dec 6	Teacher introduced project	The objective was explained	Brainstorming on possible projects and contacting possible clients	Dec 7	A
Jan 14	Initial proposal submitted	An initial document with possible projects	Received help from teacher to choose the most appropriate one	Jan 24	A
Feb 7	Interview with Pastor Melgar	Discussed the project, all the advantages and details	Interview recorded	Feb 7	A
Mar 5	Working on feasibility of project	Planning and brainstorming ideas for the database	Had time to think about a strategy to include the client's needs	Mar 14	B
May 5	Creating designs of forms and reports	General structure of the database also included	This helped create a clearer idea of what was to be created	May 9	D
May 10	Interview to show the client the design	Discussed designed with client and left a copy of it	Client was pleased with the design and gave me an electronic copy of the logo to use	May 10	D
June	Product development	Working on the database	Took some time to get all the ideas together and make sure the database worked properly	August	D
Nov 6	Client takes a look at the product	Meeting to show the client how the database would look	Very pleased, would like to include switchboards	Nov 7	D
Nov 7	First draft given in to teacher	Teacher will check the product	Feedback given on project. Start making changes	Nov 10	D

Nov 7	Criterion E introduced	Create a report of all the work done in the initial stages of development	Working on Criterion E	Dec 5	E
Dec 6	Criterion E Finished	Teacher takes a look at Criterion E	Teacher makes comments on Criterion E	Dec 9	A-D
Jan 1	Start working on Criterion F	Working on the evaluation of the project	Evaluating work done based on feedback	Jan 18	F
Jan 8	Interview and questionnaire with client	Interview to discuss the final product with the client.	Interview recorded. The client is pleased with the final product.	Jan 8	F
Jan 8	Make all changes to previous criteria	Checking that all is in order	Teacher takes a look at documentation to ensure all is in order.	Jan 10	A-E
Feb 9	Submit final documents and product	All documents must be up to date and complete. The product is complete and fully functional.	The product will be checked by the teacher once more and submitted to the IB.	Feb 9	A-F