

Criterion A: Initial investigation

Summary of Problem

Pastor Melgar is the leader of a local church. In his job, he keeps record of visitors, members, donations done to the church, ministries and more. At the moment he does this using lists on paper stored in archives and spreadsheets for other data.

Pastor Melgar wants a new way of storing this data, without having to deal with the problems associated with physical records being damaged or stolen and easy to input. His secretary will also benefit from this.

An interview was carried out with Pastor Melgar on February 7, 2011.

Explanation of inadequacies of current situation

Pastor Melgar stated in the interview is not satisfied with the way he currently handles data. He stores physical records in a large archive in his office. He has complained the archive takes up too much space, and is not easy to find data. He has to look through his organisation to find any given data, and when misplaced, he can't find it. Pastor Melgar said he is also worried that the data might be stolen if someone simply breaks in. Also, he has stored some data in spreadsheets, and again these are difficult to browse and input new data.

Pastor Melgar hopes a new IT system can help him be more organised, have secure data and easy input of data as well.

Word count: 200 words