

## Criterion A: Initial consultation

Name: Héctor Melgar

Position: Pastor of "Iglesia Luz y Verdad"

*This is an English translation of an interview conducted in Spanish. My teacher can verify the authenticity of the translation.*

Interview:

1. How do you store your records?

I have an archive with different information about members and a set of spreadsheets where I store new information.

2. Do you think this is the most effective way?

No. The current system takes up a lot of space. I need more space, but the archives are too big. Also, it is hard for me to search the data in the spreadsheet. I am tired of the current system and want to change to something more practical

3. What are your greatest concerns with the current system?

My concerns are security, anyone can steal physical records, organisation, it is hard to keep everything in order and easy to find, and that paper records might be destroyed over time and by use.

4. Have you ever used a database?

No.

5. Do you think a good idea to integrate all this data in to a database?

I really don't know if a database is the best way. From your description, I think it would be a good solution. The only concern I have is security. I understand that it will help me be more organised and keep my data all together.

6. Would you be willing to try a database with all the data stored? I will be giving you a tutorial no how to use it.

I would do it if you give me a tutorial, like you said. I'm sure that it will be of help and will reduce space while being more efficient.